

## SCOTTISH MOTOR SPORTS PRIVACY NOTICE

### Who we are

Scottish Motor Sports is an unincorporated committee which is an amalgamation of the two bodies that govern motorsport in Scotland; the Motor Sports Association and the Scottish Auto Cycle Union. Representatives from sportscotland and EventScotland also sit on the SMS committee.

### What we need

Scottish Motor Sports will be a “controller” of the personal information that you provide through this form.

If you contact us to request information about our services we will require all or some of the following; contact details – name, address, email address, phone number and date of birth.

### Why we need your personal information

We require your personal information to pursue our legitimate interests to:

- Enable you to join a club; we will put you in touch with relevant Scottish Auto Cycle Union or Motor Sports Association affiliated clubs in order for you to pursue your relevant interests in motorsport.
- Promote and encourage participation in motorsport by sending you information for upcoming competitions and events.
- Respond to and communicate with you regarding your questions, comments, support needs or complaints, concerns or allegations in relation to motorsport.

Where we process your personal information in pursuit of our legitimate interests, you have the right to object to us using your personal information for the above purposes. If you wish to object to any of the above processing, please contact us on [rory.bryant@scottishmotorsports.co.uk](mailto:rory.bryant@scottishmotorsports.co.uk). If we agree and comply with your objection, this may affect our ability to undertake the tasks above.

### Other uses of your personal information

We may ask you if we can process your personal information for additional purposes. Where we do so, we will provide you with an additional privacy notice with information on how we will use your information for these additional purposes.

### Who we share your personal information with

- We may share your personal information with the Motor Sports Association and/or the Scottish Auto Cycle Union and any of their respective member clubs / Associations.
- We may also share personal information with our professional and legal advisors for the purposes of taking advice. Scottish Motor Sports engages third party suppliers to provide services, including IT support. These suppliers may process personal information on our behalf as “processors” and are subject to written contractual conditions to only process that personal information under our instructions and protect it.
- In the event that we do share personal information with external third parties, we will only share such personal information strictly required for the specific purposes and take reasonable steps to ensure that recipients shall only process the disclosed personal information in accordance with those purposes.

### **How we protect your personal information**

Your personal information is stored on our electronic filing system and our server is based in the UK and is accessed by Scottish Motor Sports staff for the purposes set out above.

### **How long we keep your personal information**

We will only keep your personal information for as long as necessary to process your request. Unless you ask us not to, we will delete your data after 2 years of having first received it.

### **Your rights**

You can exercise any of the following rights by writing to us at:

Scottish Motor Sports, 28 West Main Street, Uphall, West Lothian, EH52 5DW

Or by emailing [roby.bryant@scottishmotorsports.co.uk](mailto:roby.bryant@scottishmotorsports.co.uk)

Your rights in relation to your personal information are:

- You have a right to request access to the personal information that we hold about you by making a “subject access request”;
- If you believe that any of your personal information is inaccurate or incomplete, you have a right to request that we correct or complete your personal information;
- You have a right to request that we restrict the processing of your personal information for specific purposes; and
- If you wish us to delete your personal information, you may request that we do so.

Any requests received by Scottish Motor Sports will be considered under applicable data protection legislation. If you remain dissatisfied, you have a right to raise a complaint with the Information Commissioner’s Office at [www.ico.org.uk](http://www.ico.org.uk)